



JOB OPENING ANNOUNCEMENT – Development Director

MISSION STATEMENT: Join us in making a difference and advancing our mission to promote child wellbeing, thereby preventing child abuse and neglect. Your passion and expertise will help us achieve our goals and create a lasting impact in our community, state, and beyond.

OVERVIEW: We are seeking a dedicated and strategic Development Director to join our staff at TEAM for West Virginia Children. This position plays a pivotal role in advancing our mission by spearheading fundraising efforts and enhancing our development initiatives. The ideal candidate will bring a passion for our cause, a proven track record in fundraising, and the ability to cultivate relationships with existing and prospective donors.

QUALIFICATIONS:

- Bachelor's degree in a relevant field (e.g., Non-Profit Management, Business Administration, Communications) or Master's degree preferred; or equivalent life experience.
- Six years of experience in fundraising, public relations and/or grant-writing, with a proven track record of successfully developing and implementing fundraising strategies.
- Experience in grant-writing and proposal development, with a successful record of securing grants from various sources preferred.
- Good organizational and planning skills.
- Commitment to ethical fundraising practices and compliance with relevant regulations and standards.
- Demonstrated ability to work collaboratively in a team & engage with existing & prospective donors.
- Excellent communication skills, both written and verbal, with the ability to effectively articulate the organization's mission and funding needs.

DUTIES:

- Develop and implement an annual fundraising plan to meet organizational goals and objectives.
- Evaluate success of fundraising activities on an ongoing basis and adjust strategies as needed.
- Promote the TEAM's mission and programs to enhance donor engagement and support.
- Create and oversee the development of promotional materials to effectively communicate our impact and fundraising needs.
- Manage all aspects of development activities, including cultivating relationships with individual donors, corporate donors, foundations, and religious communities.
- Coordinate fundraising events alongside the Executive Director and the Board to ensure seamless execution and maximize donor participation and contributions.
- Collaborate with Executive Director to identify & pursue funding opportunities from public/private sources.
- Prepare and submit limited grant proposals alongside TEAM staff and director, ensuring compliance with funder requirements and deadlines.

SALARY RANGE: \$50,000 to \$60,000 plus good benefits **OFFICE:** 1002 3rd Ave, 3rd flr, Huntington

APPLY TO: TEAM for West Virginia Children
P.O. Box 1653, Huntington, WV 25717

DEADLINE: Open until filled.

Email: team@teamwv.org

Attn: Laurie McKeown, Executive Director

TEAM is an equal opportunity employer committed to diversity and inclusion in the workplace. We welcome and encourage individuals of all backgrounds, experiences, abilities, and perspectives. As part of this commitment, person(s) with disabilities are provided reasonable accommodations. PHYSICAL DEMANDS include being able to lift up to 50 lbs. with reasonable accommodation for various office needs.