

Job Posting: Executive Director

Appalachian Center for Independent Living (ACIL)

Location: Charleston, W.V.

Salary Range: \$51,000 - \$66,000 (includes \$3,000 increase for health insurance purchase)

About ACIL

ACIL is a small dynamic nonprofit organization committed to empowering individuals with significant disabilities in West Virginia to live independently. In recent years, our 6-person staff (including the director) have made significant strides in program development, community engagement, improving our installed technology, and expanding our service offerings. We are seeking an experienced and dedicated Executive Director to lead ACIL into the next phase of growth and impact.

Accomplishments

- **CRP Designation:** Recently became a Community Rehabilitation Provider with the West Virginia Division of Rehabilitation Services, launching the Job Quest Program for vocational and employment services.
- **Grant Success:** Conduct impactful initiatives such as the Garden of Giving Food Pantry and raised community garden beds.
- **Event Launches:** Provide signature events, including the inaugural Jingle and Jam Accessible Christmas Party and Taking Independence by the Reins Summer Circus.
- **Support Groups:** Created targeted support groups for Autism, Traumatic Brain Injury (TBI), and Mental Health, improving access to resources for individuals with disabilities.
- **Community Living Services:** Provide essential assistive technology, adaptive aids, and home modifications (e.g., wheelchair ramps, bathroom adaptations) to 118 individuals, enhancing their independence and accessibility.
- **WVHDF Award:** Secured \$120,000 in funding for critical home modifications.
- **Veterans Program:** In the process of developing Veterans Direct Care Programs for the upcoming fiscal year.

Challenges

- **Funding:** Identifying new revenue streams to supplement existing funding.
- **Staffing:** Recruiting and retaining qualified staff for open positions.
- **Fundraising & Donations:** Expanding fundraising efforts and increasing donations to support our programs.
- **Regulatory Compliance:** Ensuring compliance with complex state and federal regulations.
- **Public Outreach:** Enhancing public awareness to increase support and visibility in the community.

Qualifications

- Bachelor's degree from an accredited college or university.
- At least 5 years of nonprofit or governmental experience, with 2 years in a supervisory or administrative role.
- Transparent leadership with high integrity and the ability to work closely with a Board of Directors.
- Experience with budget management, financial reporting, and fundraising strategies.
- Strong communication skills, both written and verbal, with a public-speaking background.
- Experience in staff development and organizational planning.

Benefits

- Competitive salary, plus benefits including dental, and vision insurance, disability insurance, IRA with company match, and generous leave policies.

How to Apply

Please submit your resume and cover letter to Meredith.pride@wvacil.org by Wednesday, January 15, 2025. Please visit www.wvacil.org for the complete job description and more information about ACIL's services. We look forward to hearing from you!