

Position Announcement

Executive Director, West Virginia Association for Disability Employment

Duties

- Develop and implement membership program
- Develop marketing materials (creative only)
- Develop and implement annual calendar of quarterly training & networking events
- Provide technical assistance to Community Rehabilitation Programs
- Work with board to fulfill organizational mission through programs & strategic planning
- Maintain working relationships with partners (WVARF, DRS, Waiver, WV Legislature, etc)

There can be significant shifts in duties to meet the mission of WVADE as directed by President & Board

Desired Qualifications

- Experience with economic development & government relations
- Familiarity with national / state trends in disability employment
- Good writing and communication skills
- Experience with nonprofit capacity building
- Bachelor's Degree or equivalent experience

To apply, submit Letter of interest & resume to WVADE Search Committee, 889 Mylan Park Lane, Morgantown, WV 26501 or email to bpirner@wvade.org